



Archbold

Phone 863.465.2571
123 MAIN DRIVE, VENUS, FLORIDA 33960

Archbold Housing, Facility, & Research Fees

Effective September 2026

Archbold Biological Station and Archbold's Buck Island Ranch provide housing, research access, shared facilities, equipment, and logistical support to visiting researchers, collaborators, students, and other approved guests.

The fees in this document help Archbold maintain the roads, buildings, research infrastructure, equipment, and staff support that make this work possible. Rates are reviewed annually and may vary based on the user, project, duration of stay, and resources required.

Researchers are encouraged to include applicable housing, site-use, equipment, vehicle, and staff-support costs in grant proposals and project budgets.

Archbold is committed to making the station accessible to researchers from a range of institutions, career stages, and funding circumstances. Reduced fees, subsidies, or waivers may be available in some cases. Questions about research fees or financial assistance may be directed to Dr. Betsey Boughton, Director of Science, at eboughton@archbold-station.org.

User Categories

Rates are based in part on the user's relationship with Archbold. The Director of Science will determine the appropriate category when classification is unclear.

Internal

Internal users include Archbold staff and interns, qualifying Archbold volunteers, Archbold Research Associates, Archbold Visiting Scholars, and Archbold-affiliated graduate students.

A graduate student is considered Archbold-affiliated when an Archbold scientist serves on the student's committee or the student is supported through an Archbold-administered grant.

Qualifying Archbold volunteers are those who regularly contribute at least 10 hours per week.

Collaborator

Collaborators include external researchers and agency partners participating in Archbold-led or Archbold-integrated projects.

This category also includes formal Archbold Research Affiliates conducting independently led work that aligns with Archbold's mission.

Special Guest

Special Guests may include invited external researchers and first-time early-career faculty or postdoctoral researchers exploring potential long-term collaboration with Archbold.

Special Guest status may be assigned by Archbold's Executive Director, Director of Science, or a program director.

External

External users include researchers whose projects are funded, managed, and administered entirely by another institution without direct collaboration with Archbold staff.

Graduate students who do not meet the definition of Archbold-affiliated are also considered external users.



Housing Rates and Policies

Housing is available at Archbold Biological Station and Archbold's Buck Island Ranch, subject to availability. Rates vary by accommodation type and user category.

Housing requests should be submitted as early as possible, particularly for group stays, extended visits, or exclusive use of a cottage.

Cancellation Policy

Reservations of fewer than 30 days may be canceled without additional charges up to seven days before the scheduled arrival date.

Reservations of 30 days or longer are subject to a 30-day cancellation period.

Cancellations made after the applicable deadline will be charged for at least one night and may be subject to additional charges based on the length of the reservation and the notice provided.

Full or partial cancellations cannot be accepted fewer than seven days before the original arrival date.

A \$25 fee will be charged for each key that is not returned.

Lodge and Dorm Rooms

Rates for the Adrian Archbold Lodge are charged per person, per night.

Shared rooms may contain multiple beds, including bunk beds. Shared room rates are charged per bed, per night.

Guests staying longer than one week may request a towel exchange.

Accommodation	Internal	Collaborator	Special Guests	External
Single Bedroom	\$55	\$55	\$55	\$70
Shared Room	\$50	\$50	\$50	\$55

Intern rate: \$17 per night.

Shared rooms accommodate 3 guests and may include bunk beds.

Cottages

Cottages may be reserved by the room or, when arranged in advance, for exclusive group use. For exclusive use, the nightly rate is calculated by multiplying the applicable room rate by the total number of bedrooms in the cottage. Exclusive use prevents other guests from being assigned to the cottage during the group's stay and must be arranged by a designated team leader in advance. When exclusive use has not been reserved, Archbold may assign other guests to available bedrooms.



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Cottage	Bedrooms / Baths	Max. Occupancy	Internal / Collaborator / Special Guest	External
Dicerandra, Quercus, & Lynx	2 BR / 1 BA	5	\$70	\$90
Red Hill	3 BR / 1 BA	10	\$59	\$75
Ranch 400	2 BR / 1 BA	4	\$70	\$90
Ranch 550	3 BR* / 2 BA	9	\$70	\$90

*One bedroom has a king bed, and the other two bedrooms have two sets of twin bunk beds.

All other cottage beds are twin.

Rates are per private bedroom, per night. Stays of one month qualify for a 20% discount.



Meeting and Group Spaces

Archbold has several indoor and outdoor spaces available for approved meetings, workshops, training sessions, and other short-term gatherings. Many of these spaces are also used regularly by Archbold programs. Availability may therefore be limited, and groups are encouraged to submit requests as early as possible. To request a space, contact Will Ebersole, Facilities Coordinator, at facilitiescoordinator@archbold-station.org. Please include:

- Proposed date and time
- Estimated group size
- Organization name
- Purpose and format of the event
- Requested room or space
- Kitchen, technology, setup, or staffing needs

An additional staffing fee of \$25 per hour may apply when Archbold personnel are required to remain on-site outside regular business hours. Additional charges may apply when an event requires extra staffing, setup, cleanup, equipment, or operational support. Groups may also be charged for excessive cleaning, damage, or failure to follow facility-use requirements. Kitchen use by groups of 10 or more requires a \$250 deposit.

Group Space Rates

Space	Half Day	Full Day	Capacity	Features
Learning Center – East	\$125	\$250	90 lecture-style; 75 with tables	Projector
Learning Center – West	\$75	\$150	50 lecture-style; 40 with tables	Projector
East & West Combined	\$200	\$400	140 lecture-style; 120 with tables	Projector
Event Lobby	\$60	\$120	25 lecture-style; 12 with tables	Portable projector available
Breezeway	\$75	\$150	75 lecture-style; 50 with tables	Outdoor
Prairie Porch	\$40	\$80	—	Outdoor

Kitchen Access Rates

Group Size	Daily Kitchen Fee
1–3 people	\$0
4–10 people	\$50
11–20 people	\$75
21–30 people	\$100



Research Site-Use Fees

Research site-use fees support the roads, buildings, field infrastructure, shared equipment, coordination, and operational assistance required to host research at Archbold. Applicable fees are determined during the research proposal review process. Rates may depend on:

- Project duration
- User category
- Research methods
- Locations and facilities used
- Equipment or vehicle needs
- Required staff involvement
- Operational needs such as mowing, irrigation, prescribed fire, installation, or site restoration

Researchers are encouraged to include anticipated site-use and support costs in grant proposals and project budgets.

Student Projects and Fee Exemptions

Graduate and undergraduate research projects are generally exempt from research site-use fees.

One-time sampling visits and projects that already make substantial contributions to Archbold operations through staff salaries, infrastructure, or other support may also qualify for exemption.

Housing, vehicle, equipment, facility, or specialized staff charges may still apply.

Waivers and Subsidies

Archbold does not want research fees to prevent participation by early-career researchers, independent researchers, community members, or researchers from groups historically underrepresented in science.

Researchers who need a reduced rate, subsidy, or waiver should contact Dr. Betsey Boughton, Director of Science, at eboughton@archbold-station.org.

Exploratory Visits

No daily research-use fee is charged for visits of fewer than three days when the purpose is site exploration, project planning, or preliminary discussion and no data are collected.

Exploratory visits must still be arranged and approved in advance.



Projects Lasting One Month or Longer

Multi-month projects may be charged a flat project fee on an annual basis instead of daily research-use fees. The rates below are annual project fees.

Annual Project Fee	Internal	Collaborator	Special Guest	External
Observational	\$0	\$500	\$0	\$750
Experimental	\$0	\$1,000	N/A	\$2,500

Experimental project fees may vary based on the project requirements and necessary site manipulations. Experimental requirements will be reviewed with Archbold operations staff. Additional fees may apply for equipment, specialized staff support, and vehicle use.

Short-Term Projects

Short-term research use fees apply to approved research visits of less than one month. Fees begin after the Visiting Researcher Request Form has been submitted and the project has been approved. Exploratory visits are not charged a daily research-use fee.

Fee	Internal	Collaborator	Special Guest	External
Daily research use	\$0	\$10/day	\$0	\$15/day
Vehicle use	\$0	\$25/day + fuel	\$0	\$25/day + fuel
Specialized staff support	\$0	\$30/hour*	\$0	\$60/hour*

*Specialized staff support may include staff accompaniment, researcher training, or substantial data/GIS assistance.

Vehicles, Equipment, and Staff Support

Vehicles: Archbold-owned vehicles may be available to approved users for an additional daily fee plus fuel. All drivers must receive approval and demonstrate the required training or competency. Researchers using their own four-wheel-drive vehicles must also receive authorization and any required training before driving on soft-sand roads, wet roads, or other restricted areas.

Equipment: Equipment-use fees vary by equipment type and duration. All-terrain vehicles (ATVs) are available to approved users at a rate of \$8.50 per day. Rates for other equipment, such as GPS units, traps, and cameras, will be confirmed during project planning.

Staff Support: Projects requiring substantial staff time may be charged an hourly support fee. This may include field assistance, required accompaniment, training, data or GIS support, specialized operations, or project-specific coordination.